

## CV:

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Age 19 - DOB 01/10/01

### Professional Summary:

I have experience in customer services and hospitality, and especially enjoy working with people. I am a good communicator and enjoy the challenge of learning and meeting new people.

### Skills:

Friendly and polite, enjoys working in a team,  
Kind and empathetic,  
Responsible, dependable, trustworthy and caring  
Quick learner, good communication skills  
Flexible approach

### Work History:

(DECEMBER 2016 - AUGUST 2017)

- Waitress- Tea On The Green

My duties included - serving customers, taking orders and delivering food, cleaning tables, washing up and till duties - including handling cash.

(FEBRUARY 2018-MARCH 2019)

- Waitress- The Welcome Cafe

Duties include - helping in kitchen, washing dishes, serving food and serving customers, till work and handling money.

(NOVEMBER 2018-JANUARY 2019, CHRISTMAS TEMP STAFF)

- Christmas temp staff- Boots

Duties included - mostly till work, stock, floor and operations, general customer support.

(APRIL 2019-CURRENT)

- Sales Assistant – GAP retail store

Duties included – handling money, customer service, stock control, customer complaints and overall retail work.

### WORK EXPERIENCE - JUNE 2017

Clyst Heath Primary School

My work experience included working alongside teachers, assistants and the children. I helped teach, read and entertain the students.

### Education:

St. Peter's C OF E high school, Exeter (JUNE 2018)

I studied my GCSES in year 11.

My chosen subjects were, English language and literature, Maths, French, Biology, Chemistry, Physics, RE, Drama and Full Course PE.

I achieved a 6, three 5's, five 4's and a 3.

Exeter College (September 2018-2021)

Currently studying Level Three UAL BTEC in Journalism.

Accomplishments:

I worked towards my certificate of achievement as a Sports Leader which requires me to manage and lead sports activities for young children.

I also spent three weeks in Malawi with my school in a village. I helped with renovating schools, helping at the hospital and orphanage.

AVAILABILITY:

Part time hours, including weekends and evenings.